



dorset
C O U N C I L

Minutes

Council Meeting

15 May 2023

it's in the making

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Council Meeting Minutes 15 May 2023

PRESENTATION OF NATIONAL VOLUNTEER WEEK CERTIFICATES TO THE DORSET SES UNIT:

In recognition of National Volunteer Week, prior to the Meeting commencing, Mayor Howard thanked all our volunteers in Dorset, and in conjunction with the State Emergency Service - Department of Police, Fire and Emergency Management, presented the following Dorset SES unit members present with certificates with the assistance of SES Regional Manager – North, David Nicholls: Dale Mott, Joanne McGrath, Tim Fletcher, Kerrie Burrows, Kyron Mott, Paul Worker, John Evans and Rohan Bessell, with Kimberley Jeapes, Craig Searle, Deborah Searle and Richard Lundgren unable to attend

Meeting Opened: 6:08 pm

Present: Crs Greg Howard (Mayor), Dale Jessup (Deputy Mayor), Leonie Stein, Anna Coxen, Jerrod Nichols, Mervyn Chilcott, Kahlia Simmons, Beth Donoghue, Edwina Powell

General Manager: John Marik, Assistant General Manager / Director – Community & Development: Rohan Willis, Finance Manager: Allison Saunders

Apologies: Nil

Item 59/23 Confirmation of Ordinary Council Meeting Minutes – 24 April 2023
Ref: DOC/23/4716

The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 24 April 2023 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

DECISION

MOVED: Cr Stein | **SECONDED:** Cr Chilcott

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 24 April 2023 having been circulated to all Councillors, be confirmed as a true record.

CARRIED UNANIMOUSLY

Item 60/23 Confirmation of Agenda

DECISION

MOVED: Cr Donoghue | SECONDED: Cr Powell

That Council confirm the Agenda and order of business for the 15 May 2023 Council Meeting.

CARRIED UNANIMOUSLY

Item 61/23 Declaration of an Interest of a Councillor or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Nil

Item 62/23 Management Team Briefing Report

The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

DECISION

MOVED: Cr Jessup | SECONDED: Cr Stein

That the Management Team Briefing Report be received and noted.

CARRIED UNANIMOUSLY

Item 63/23 Council Workshops Held Since Last Council Meeting

2 May | Briefing Workshop

5 May | Special Briefing Workshop

Item 64/23 Councillor Applications for Leave of Absence

Nil

Item 65/23 Public Question Time

The following questions were **taken on notice** from a member of the public at the 24 April Council Meeting:

Vincent Teichmann, Pioneer:

What records are there of any complaints received by Dorset Council regarding any Derby shuttle drivers?

Response from General Manager, John Marik:

Complaints in regards to Derby shuttle drivers may be within the jurisdiction of either Parks and Wildlife, the Tasmanian Police or Council depending on the nature of the complaint. Complaints may be relayed to the Council verbally, or in writing. A review of Council's document management system shows one recent written complaint to Council that was within Parks and Wildlife jurisdiction and this has been actioned to them.

Correspondence from the former General Manager suggests that a verbal complaint was received in regards to a Derby shuttle driver.

What evidence was submitted to support any complaint, how was such evidence handled and who was it passed on to, and when / how can I obtain a copy of any such evidence?

Response from General Manager, John Marik:

As per the previous response, a complaint is dealt with according to the nature and the responsible authority investigating the complaint. Strict confidentiality surrounds complaints and any required investigations. In regards to the one written complaint that Council has received, this has been passed on to Parks and Wildlife, with Council not privy to their complaint investigation procedures / processes. In regards to the verbal complaint mentioned in the previous response, besides communication between the former General Manager and a ratepayer, no further documentation of the complaint process can be located as the investigating officer is no longer an employee of Council.

The following questions were received **without notice** from members of the public:

No public in attendance.

Item 66/23 Deputations

Nil

Item 67/23 Councillor Question Time

The following questions were **taken on notice** from Councillors at the 24 April Council Meeting:

Councillor Mervyn Chilcott:

Can we revisit our Public Liability for Halls Policy in the district again? We're bragging that all our halls are free, well they're not free at all because you're looking at a couple of thousand in public liability and for a small group, it puts them at a disadvantage.

Response from Administration Manager, Lauren Tolputt:

Council's Public Liability Insurance for Users of Council Facilities Policy (Policy 20) was reviewed in December 2022 and adopted at the December Council Meeting. The policy provides for users of Council's facilities (that do not already have their own public liability insurance) to access one-off public liability cover under Council's policy for a nominal fee which is currently \$27. The policy also provides that the nominal fee can be waived where the use of the facility is considered low risk and

the amount of the nominal fee is not affordable or practicable for the user. In practice, community groups rarely pay the nominal fee as they usually meet the conditions to have the fee waived.

There are a number of activities that are excluded from being covered under Council's policy (e.g. participation in sporting events) as Council's insurer will not accept liability for claims arising from those activities. Whilst Council review all circumstances on a case-by-case basis and offer coverage if possible, it is always recommended that users participating in excluded activities consider purchasing their own public liability insurance to limit their exposure to claims emanating from activities that are excluded under Council's policy.

Councillor Edwina Powell:

Regarding revegetation, there used to be a beautification committee with members of the public that looked at what the needs were in each town in terms of putting trees, shrubs or ground cover in. Is there any room for us to be able to look at how we could invite that same kind of public contribution and look at ways of addressing things like beautification of the towns?

Response from General Manager, John Marik:

There was a Scottsdale Beautification Committee formed in approximately 2012, which was primarily focused on the redevelopment of King Street. Councillors can have a general discussion on beautification works at a future Workshop.

The following questions were received without notice from Councillors:

Councillor Beth Donoghue:

In Bridport there are school children, elderly people, people pushing prams and strollers, and very young children, including those walking to school who have no alternative than to walk on the streets because there are no footpaths. Examples of these streets are Frances, Charles and Murray Streets just to name some. In Scottsdale, the intersection of Scott and George Streets is a real threat to school children crossing the road because of the steep embankments of Scott Street and there is nowhere safe to stand while crossing the road. I realise there are priorities within Council's budget, however I believe safety should be a priority. Can the footpath review that was undertaken some two years ago be brought to a Council Workshop for an update and further review?

Response from General Manager, John Marik:

In the proposed 2023/24 Annual Plan, Council have listed the Road and Footpath Plans to be reviewed and that includes, assuming that the Annual Plan is adopted by Council, some representation relating to industry. However, Officers can certainly take your feedback in relation to the footpaths.

At the April Meeting, following on from Councillor Stein's question relating to representation of the community whether we could have passing lanes on Flinders Highway, has anything been done about approaching the State Government about this yet?

Response from General Manager, John Marik:

The correspondence has not been drafted yet, but is on the list.

Is it also possible to raise the condition of the road, because it resembles a bit of a rollercoaster, in parts?

Response from Mayor Greg Howard:

Once again it's not a Council road, however Council can include in correspondence.

Councillor Edwina Powell:

With the redevelopment of the Sideling there has been excess traffic using side roads and so Dorset owned and maintained roads are deteriorating. These include the Ten Mile Track, the entrance from the Tasman Highway onto the Upper Brid Road – there are the huge potholes developing, and also on the Sledge Track from West Scottsdale onto the Tasman Highway, where there are potholes developing on the Sideling side and then on Koomeela Road when it joins. Can Council apply for some Government grant funding to contribute to maintenance of these roads, only caused by the redevelopment of the Sideling?

Response from Mayor Greg Howard:

Council regularly assess the road condition, with a regular maintenance schedule and, for unsealed roads, the amount of grading completed is based on the traffic usage of that road. Roads can deteriorate quickly during wet weather, but the same time Council have to justify moving heavy machinery for one or two potholes. Generally, Council received road grants through the Federal Government, not the State Government.

Further Response from General Manager, John Marik:

I don't think there is funding mechanisms for what you've mentioned, but Officers can investigate other funding of approximately \$2.2 million in grant funding that Council have received for 2023/24 for other projects. So by funding those other projects it means that Council doesn't have to use its own money for those. The ones that have been mentioned tonight, I will definitely raise with the Infrastructure team and include as part of Council's maintenance program.

Councillor Dale Jessup:

I understand that Council has been awarded a grant for the upgrade of Gillespies Road. Could we could get a bit of detail on that as far as the grant funding amount and what the outcome will be?

Response from Assistant General Manager, Rohan Willis:

Council have secured a grant for \$600,000, with Council contributing an additional \$55,000. It is piggybacking off a priority that was identified in Council's Road Asset Management Plan for 2020 – 2030 which identified the need for some road widening and safety improvements for approximately 800m length from the junction of Golconda Road to Knights Road. What is listed in the Road Asset Management Plan was based on works to the value of \$320,000 for 800m and Council have attained double that amount in grant funding. This project was costed in 2021, so depending on inflation costs for the works required, improvements may be extended past the 800m initially applied for. Council is having conversations with Robert Ravens (Bridestowe Lavender Farm) and with Simon Fullbrook (Nabowla Quarries) to keep them advised and receive suggestions from them for any improvements they can think of. It is a great outcome for Council, with this project earmarked for approximately a decade as being required.

Item 68/23 **Notices of Motion by Councillors**

Nil

Item 69/23 **Quarterly Financial Report | Period Ended 31 March 2023**
Reporting Officer: Finance Manager, Allison Saunders
Ref: DOC/23/5503

Purpose

The purpose of this agenda item is to present to Councillors and the community the financial performance for the 9 months ended 31 March 2023.

Recommendation

That Council receive the Financial Report for the period ended 31 March 2023.

DECISION

MOVED: Cr Nichols | SECONDED: Cr Donoghue

That Council receive the Financial Report for the period ended 31 March 2023.

CARRIED UNANIMOUSLY

Item 70/23 **2023/24 Animal Management Fees**
Reporting Officer: Director – Community & Development, Rohan Willis
Ref: DOC/23/5578

Purpose

The purpose of this report is for Council to review Animal Management Fees for the 2023/24 financial year.

Recommendation

That Council adopt the Schedule of Fees payable for animal management for the 2023/24 financial year as tabled:

DECISION

MOVED: Cr Stein | SECONDED: Cr Chilcott

That Council adopt the Schedule of Fees payable for animal management for the 2023/24 financial year as tabled:

SCHEDULE OF FEES – Animal Control	Proposed 2023/24 Fees
Dog Registration – Annual	
Declared Dangerous Dog	\$500
Dog Registration – Lifetime	
Non-Desexed Dog	\$155
Desexed, Working, Purebred or Greyhound	\$90
Pensioner-Owned Dog	\$60
Guide Dog	Nil
Guard Dog	\$476
Dog Licence Fees - Annual	
New Dog Licence – 3 to 5 Dogs	\$110
New Dog Licence – More than 5 Dogs	\$135
Existing Dog Licence – Renewal	\$42
Dog Fees – Other	
Maintenance Charge – Daily	\$35
Nuisance	\$40
Replacement Tag	\$5
1 st Seizure of any Dog	\$72
Subsequent Seizures (per seizure)	\$216
Delivery Charge (Dog returned to Owner)	\$100
Cat Management	
Relocation Device (Trap) Hire Deposit	\$80

CARRIED UNANIMOUSLY

Item 71/23

2023/24 Food Business Registration Fees

Reporting Officer: Director – Community & Development, Rohan Willis
Ref: DOC/23/5581

Purpose

The purpose of this report is for Council to review Food Business Registration Fees for the 2023/24 financial year.

Recommendation

That Council adopt the Schedule of Fees payable for food business registrations for the 2023/24 financial year as tabled:

DECISION

MOVED: Cr Stein | **SECONDED:** Cr Jessup

That Council adopt the Schedule of Fees payable for food business registrations for the 2023/24 financial year as tabled:

SCHEDULE OF FEES	Proposed 2023/24 Fees
Food Business Registration – Non-Mobile Premises:	
New Food Business (Annual Registration – one off)	\$185
Renewal of existing Food Business (Annual Registration)	Nil
Temporary Registration (Single Event - Permanent Resident of Dorset)	Nil
Food Business Registration – Mobile Premises (Permanent Resident of Dorset):	
New Food Business (Annual Registration – one off)	\$185
Renewal of existing Food Business (Annual Registration)	Nil
Temporary Registration (Single Event)	\$35
Food Business Registration – Mobile Premises (Non-Permanent Resident of Dorset):	
New Food Business (Annual Registration – one off)	\$185
Renewal of existing Food Business (Annual Registration)	\$185
Temporary Registration (Single Event)	\$35
Food Business Registration – charitable cause:	
Community Organisation or Charitable Event Applicants	Nil
Food Business Registration – Other:	
Food Business Inspection	\$90

CARRIED UNANIMOUSLY

Purpose

The purpose of this agenda report is to provide an update to Council and the community on the UNESCO City of Gastronomy program.

Recommendation

That Council receive and note the progress of the UNESCO City of Gastronomy Program.

DECISION

MOVED: Cr Coxen | SECONDED: Cr Simmons

That Council receive and note the progress of the UNESCO City of Gastronomy Program.

CARRIED UNANIMOUSLY

Time Meeting Closed: 7:06 pm

Minutes Confirmed: 26 June 2023

Minute No: 75/23



Mayor