

*dorset*  
C O U N C I L

# Ordinary Agenda

Council Meeting

24 April 2023

*it's in the making*

## Qualified Persons Advice

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The *Local Government Act 1993*, Section 65, provides (in part) as follows: -

- A general manager must ensure that any advice, information or recommendation given to the Council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- A council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the Council and a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council with the general managers certification.

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this agenda:

- a. the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- b. where any advice is directly given by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

## Notification of Council Meeting

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**NOTICE** is given that the next Ordinary Meeting of the Dorset Council will be held on Monday, 24 April 2023 at the **Council Chambers, 3 Ellenor Street, Scottsdale** commencing at 6:00 pm.

Members of the public are invited to attend in person, however, due to recommended physical distancing guidelines, the number of persons able to attend is limited. Any member of the public who wishes to attend the meeting **must** register their details with Executive Assistant, Sarah Forsyth by **3:00 pm Monday 24 April 2023** via email [gm@dorset.tas.gov.au](mailto:gm@dorset.tas.gov.au) or by calling 03 6352 6500. A recording of the Council Meeting, except for any part held in Closed Session, will be made available to the public as soon as practicable after the Meeting via Council's website and social media.



**JOHN MARIK**  
General Manager

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## Council Meeting Agenda 24 April 2023

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Meeting Opened:

Present:

Apologies:

Item 42/23                      Confirmation of Ordinary Council Meeting Minutes – 20 March 2023  
Ref: DOC/23/3390

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*The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 20 March 2023 finds them to be a true record and recommends that they be taken as read and signed as a correct record.*

**Recommendation**

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 20 March 2023 having been circulated to all Councillors, be confirmed as a true record.

Item 43/23                      Confirmation of Agenda

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**Recommendation**

That Council confirm the Agenda and order of business for the 24 April 2023 Council Meeting.

Item 44/23                      Declaration of an Interest of a Councillor or Close Associate

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In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

**INTEREST DECLARED**

The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

### Approved Applications




	Approved March	Approved 2023 YTD	Approved 2022 YTD
<b>Planning</b>	9	24	36
<b>Building*</b>	14	29	31
<b>Plumbing</b>	9	20	12

See attachments for detailed information about applications approved in March 2023.

\* From 15 March 2023, Dorset Council ceased providing Building Surveying services for any new building applications. Council is still providing Plumbing Surveyor services and continues to act as the Permit Authority, as required.

### 2022/23 Capital Works Program Update | March 2023

Ref: DOC/22/7876

	Complete 2022/23
	Completed in March 2023
	Carried Forward 2023/24

PROJECT	PROJECT PHASE
<b>BRIDGES</b>	
Bridge 1507 Garibaldi Road - timber superstructure renewal	Sourcing materials
Bridge 1512 Barnett Road – re-deck	
<b>Bridge 1540 West Maurice Road – re-deck</b>	<b>Completed</b>
<b>Bridge 1620 Cuckoo Road – re-deck</b>	<b>Completed</b>
Bridge 1515 Maurice Road - upgrade to concrete	Design
Bridge 1617 Duncraggen Road - upgrade to concrete	Design
<b>ROADS - RESHEETING</b>	
Shanty Road, North Scottsdale	Commenced
<b>Scott Street, Scottsdale</b>	<b>Complete</b>
Duncraggen Road, Jetsonville	Carried Forward
Upper Brid Road, West Scottsdale	Commenced
Lisle Road, Nabowla	Commenced
Knights Road, Nabowla	Commenced
Cuckoo Road, Scottsdale	Commenced
Banca Road, Winnaleah	Commenced

ROADS - RESEALS	
Telita Road	Tender Awarded
<b>Gladstone Road</b>	<b>Completed</b>
<b>North Scottsdale Road</b>	<b>Completed</b>
<b>Gillespies Road</b>	<b>Completed</b>
Main Road, Pioneer	Preparation Commenced
Charles Street, Pioneer	Preparation Commenced
Moore Street, Pioneer	Preparation Commenced
Alfred Street, Pioneer	Preparation Commenced
FOOTPATHS	
<b>Main Street, Bridport - from top of roundabout to South Street (Asphalt) (carried forward)</b>	<b>Completed</b>
Port Hills extension	
STORMWATER	
Main Street, Bridport - upgrade existing 525 pipeline to 900 and install new side entry pits	Design
Union Street, Scottsdale - upgrade existing pipeline lower end of Union Street	Carried Forward
Bentley Street, Bridport - upgrade existing 525 pipeline to 900	Design
Bridport - stormwater pit replacements in Walter Street and South Street (carried forward)	Design
Urban Stormwater Management Plans (carried forward)	Commenced
ROADS - OTHER	
Carisbrook Lane - complete works McDougalls Road intersection	Awaiting property owner commitment
Carisbrook Lane - underpass contribution	Awaiting property owner commitment
Golconda Road - straighten road alignment and upgrade culvert Lone Star Creek	Commenced
Cascade Dam Road safety improvements including new stormwater pipeline	Commenced
Victoria Street, Scottsdale - upgrade	Commenced
CWA Carpark Bridport - extend existing carpark	Commenced
<b>Main Street, Derby - extend existing kerb, footpath and stormwater</b>	<b>Completed</b>
Old Waterhouse Road - safety improvements and upgrade	Grant Deed Pending
Golconda Road - widening design (carried forward)	Commenced
<b>Golconda Road (Stage 4) - from Chainage 1,600 to Gillespies Road (carried forward)</b>	<b>Completed</b>
<b>Albert Street, Bridport - replace kerb between Main Street and Thomas Street, west side (carried forward)</b>	<b>Complete</b>
Cairns Close, Tomahawk - repair seal (carried forward)	Commenced
LAND IMPROVEMENTS	
Redevelopment of old Derby depot site and trail head (including car park and amenities block)	Commenced
Redevelopment of old Derby depot site and trail head (including car park and amenities block) (carried forward)	Commenced
<b>Derby Park - play equipment replacement</b>	<b>Completed</b>
<b>Scottsdale Sports Stadium - carpark reseal</b>	<b>Completed</b>
Ellesmere Cemetery- seating and memorial wall upgrades	Commenced
<b>Bridport Cemetery - seating and memorial wall upgrades</b>	<b>Completed</b>

Scottsdale Waste Transfer Station - compacted gravel sheeting in yard (steel area)	Commenced
Rail Trail (carried forward)	Awaiting approvals
Main Street, Bridport - replace children's crossing poles	Commenced
Bridport Seaside Caravan Park - bollards around fire hydrants	Commenced
Northeast Park - MTB Trails (carried forward)	Planning
<b>Green Flow Trail Derby (carried forward)</b>	<b>Completed</b>
<b>Blue Derby Mountain Bike Trails - Enduro World Series 2023</b>	<b>Completed</b>
Bridport Football Club Ball Retrieval Safety Net (carried forward)	Commenced
<b>Bridport Netball Courts - Lighting Upgrade (carried forward)</b>	<b>Complete</b>
Gladstone Pump Track (carried forward)	Title Transferred
<b>Derby EV Fast Charging Station (carried forward)</b>	<b>Completed</b>
<b>BUILDINGS</b>	
Scottsdale Sports Stadium - floor recoat	Planning – April
Sideling toilets - extra solar panels for cameras	Planning
Council Chambers - power upgrade stage 2	Commenced
Bridport Pavilion toilets - tile floors and repaint walls	Planning
Derby Park toilets – re-grout showers and handrail on verandah	Planning
<b>Gladstone Hall - new vertical blinds</b>	<b>Completed</b>
Scottsdale Visitor Information Centre - replace windows	Commenced
<b>Alfred Street, Scottsdale toilets - replace cisterns</b>	<b>Completed</b>
Replacement of security key system	Planning
Scottsdale Depot storage	Commenced
<b>Derby Hall - 10 collapsible tables</b>	<b>Completed</b>
Scottsdale Railway Station Restoration	Rotary Project
Bridport Seaside Caravan Park - Goftons Beach amenities - shower timers	Planning
Scottsdale and Bridport Depots - upgrade to security alarm panels	
New Derby Depot (carried forward)	Commenced
Gladstone Hall - new septic tank (carried forward)	
Branxholm Town Hall - new sink and hot water service	Planning
<b>Bridport Seaside Caravan Park - 2 washing machines and 2 dryers</b>	<b>Completed</b>
Building Renovations (Proposed Workers Accommodation) - 71 Main St Derby (carried forward)	Blue Derby Foundation Project
Bridport Football Club viewing deck (carried forward)	BFC responsible for delivering project
<b>Amenities Upgrade Bridport Football/Cricket Clubrooms (carried forward)</b>	<b>Completed</b>

## Recommendation

That the Management Team Briefing Report be received and noted.

**4 April | Briefing Workshop**

- Briefing Reports and Question Time
  - Mayor’s Report & Correspondence
  - Management Team Updates
- Presentation: Visit Northern Tasmania
- Acquisitions and Disposals Update
- Fees and Charges Discussion
- Derby Landslip Remedial Works Update
- Blue Derby Memorandum of Understanding Chair Discussion
- Strategic Plan Consultation

The following questions were **taken on notice** from members of the public at the 20 March Council Meeting:

**Terry Smith, Derby**

*(In relation to Cascade Dam Road)*

*Does Council have any estimate of the amount of Council work hours and public money it is prepared to throw at this ever problematic road safety exempt white elephant of a Council road?*

**Response from General Manager, John Marik**

Council received a grant of \$400,000 through the Local Roads and Community Infrastructure Fund to undertake safety upgrades to the Cascade Dam Road. While I cannot provide you with exact work hours expended on the project due to the voluminous nature of this request, Council has expended approximately \$240,000 to date, with approximately \$160,000 for hotmix and seal repairs yet to be expended.

**Jo Ambrosi (property owner in Derby but reside on the mainland)**

*In regards to waste management, I’ve noticed that Nigel’s Plumbing comes and empties all the on-site waste management systems in the area. When I costed companies to empty waste from my septic tank, it was 15% more expensive than the local company. Is Council getting a good rate from this contractor?*



## Response from General Manager, John Marik

Council is getting value for money from the current contractor. Council require a service that operates on very short notice due to the fluctuating visitation numbers at Derby and the impact on septic systems. The local contractor was approached to tender and declined the offer. Council have also approached other contractors to tender for this service, however they were either unsuitable or could not meet the tender requirements.

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The following questions were received **on notice** from a member of the public:

### Karl Willrath | Scottsdale – 13 April 2023

*Last month I placed two questions on notice through the Dorset Council contact page of which I received an acknowledgement for the questions within minutes, I am now of the understanding that this acknowledgement was a generated response and the questions did not actually get through to a human so they could be dealt with at the March meeting. Thus, my first question of three for the 24 April 2023 meeting is:*

- 1. Does Dorset Council currently use artificial-intelligence (AI) e.g. ChatGPT or are they thinking of getting some?*

#### Response from General Manager, John Marik:

Council currently do not broadly use artificial intelligence, however, I am personally investigating how artificial intelligence may be incorporated into Council operations in the future.

*My second question of three for the 24 April 2023 meeting is:*

- 2. Does Mayor Howard think it would be prudent of him to make a public apology to Mr Vincent Teichmann for comments made by the Mayor in regards to Mr Teichmann at the 16 Jan 2023 and the March 20 2023 meetings and follow up with a genuine attempt to make sure this apology is accepted and the situation is resolved?*

#### Response from Mayor Greg Howard:

No.

*At the June 28 2021 meeting I asked the following question: "In the three financial years before GM Watson recommended Mayor Howard be supplied with a fully funded vehicle, how many kilometres did Mayor Howard claim for in each given year"? of which I received the following response from GM Tim Watson - "The request is voluminous and the allocation of staff resources cannot be justified".*

- 3. As there was a perceived bias by GM Tim Watson in this matter, if I were to ask GM John Marik the same question that I posed on 28 June 2021 would he be able to answer it with facts and figures?*

#### Response from General Manager, John Marik

Yes, Council can supply the facts and figures to your question, see below. I will qualify the below kilometre claims made by the Mayor. The Mayor historically only claimed for trips outside of the Dorset municipality which are estimated at approximately 25% of actual kilometres travelled whilst undertaking Council duties. The Council supplied Pajero had an odometer reading of 105,000kms at October 2022.

**Response from Finance Manager, Allison Saunders:**

Mayor Greg Howard submitted travel reimbursement claims for the following:

**Mitsubishi Pajero purchased 31/10/2019:**

2020 FY until purchase (4 months) – 3,133 km

2019 FY: 7,965 km

2018 FY: 8,189 km

2017 FY: 14,460 km

2016 FY: 7,935 km

**Total km's: 41,682**

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The following questions were received without notice from members of the public:

**Item 49/23                      Deputations**

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**Item 50/23                      Councillor Question Time**

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The following questions were received without notice from Councillors:

**Item 51/23                      Notices of Motion by Councillors**

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## Purpose

The purpose of this agenda item is to update Council and the community on progress of the 2022/23 Annual Plan as at 31 March 2023.

## Background

On 18 July 2022, Council adopted the Annual Plan for 2022/23. The March Quarterly Update provides an update of progress against the Plan.

## Planning, Environment and Statutory Requirements

Under Section 71 of the *Local Government Act 1993*, Council is required to prepare an Annual Plan. The Plan is to be consistent with Council's Strategic Plan and list the major activities to be completed within the year.

## Risk Management

Council's Risk Management Framework (RMF) both informs, and is informed by Council's Strategy, the Financial Management Strategy and the Long Term Financial Plan. Council's Annual Plan reflects and implements Council's Strategic Plan.

## Financial and Asset Management implications

See officer comments.

## Community Considerations

100% compliance with the Annual Plan was achieved for the March quarter. The table below shows compliance with the Annual Plan to date:

	September Quarter	December Quarter	March Quarter
Achieved	3	6	3
In Progress	-	3	1
Not Achieved	-	-	-
Compliance Score	100%	100%	100%
Deferred	1	2	3

## Officers Comments

Council achieved 100% compliance with the Annual Plan for the March quarter.

Council's achievements in the March quarter include:

- Activity 1: Council has commenced the process to adopt a new 10-year Strategic Plan.
- Activity 13: Council reviewed and updated the Corporate Credit Card Policy.
- Activity 21: The Memorandum of Understanding between Council and the Blue Derby Foundation transferring fundraising, events management and marketing activities was endorsed by Council on 20 March 2023.
- Activity 22: Council have been updated in Council Briefing Workshops and written communications during the March quarter relating to the October 2022 flood event.

Activity 3, the review and update of Council's Bridge Asset Management Plan, is in progress. AusSpan has assessed municipal bridges and reported back to Council with Officers in the process of reviewing this report.

Council Officers are recommending to defer Activity 5: integration of Council's internal software systems with the integration now planned to be completed during 2023/24. Council Officers will undertake further work to streamline processes and procedures to ensure the benefits of the integration will be maximised.

A copy of the quarterly update is included as an attachment to the agenda.

## Recommendation

1. That Council defer Activity No. 5 (Council's Enterprise System integration) of the Priority Action Plan provided within Council's 2022/23 Annual Plan for completion during 2023/24.
2. That the attached 2022/23 Annual Plan - March Quarterly Update be received and noted.

## Purpose

The purpose of this agenda item is for Council to nominate a person for the position of Chair for the Blue Derby Operations Committee.

## Background

At the 20 March 2023 Council Meeting, Council endorsed the Memorandum of Understanding (MoU) and Deed of Assignment, formalising the transfer of Blue Derby operations from Dorset Council to the Blue Derby Foundation. The MoU formalised the transfer of the following activities from Council to the Blue Derby Foundation:

1. The licensing and commercialisation of the Blue Derby Brand/intellectual property;
2. The acquisition and management of commercial sponsorships of Blue Derby;
3. The management of all Blue Derby marketing and social media; and
4. Assume responsibility for Blue Derby endorsed events and other fundraising initiatives.

Clause 4 of the MoU requires the establishment of a Blue Derby Operations Committee as follows:

*While it is anticipated that the significant majority of operational matters requiring liaison between Council and the Foundation will be dealt with via the Council General Manager's office, a Blue Derby Operations Committee is to be established to meet bi-annually unless otherwise convened by Council or the Foundation.*

- a. *Committee to consist of 2 representatives or nominees each of Council (e.g.: Council General Manager and Trail Crew Manager) and the Foundation (e.g.: Chair and Project Officer)*
- b. *Council to appoint the initial Chair of the Committee (fifth member) for a period of one year and thereafter the Chair rotates annually between Council and the Foundation*
- c. *The TERMS of REFERENCE of the Committee to include:*
  - i. *Review of performance and outcomes under this MOU*
  - ii. *Liaison relating to sponsorships or other commercial agreements that impact on Council assets and operations*
  - iii. *Liaison in relation to major public events that impact on Council assets and operations*
  - iv. *Agreement on annual Council budget allocation for trail maintenance and development*
  - v. *Agreement on annual Foundation fundraising targets for allocation toward Council budget in item IV*
  - vi. *Liaison on State and Federal Government funding and major grant applications*
  - vii. *Strategic planning for the town of Derby and surrounds*
  - viii. *Strategic planning for the BD MTB trail precinct*

## **Officer Comments**

The MoU signed by Council and the Blue Derby Foundation formalises the transfer of fundraising, events management and marketing activities in relation to Blue Derby from Council to the Blue Derby Foundation.

The MoU requires the establishment of a Blue Derby Operations Committee with Council to appoint the initial Chair of this Committee for a period of one year. It is recommended that the General Manager is appointed as the Chair.

## **Recommendation**

**That Council appoint the General Manager as the Chair of the Blue Derby Operations Committee for a period of one year.**

**Purpose**

The purpose of this agenda item is for Council to nominate a person for the position of Municipal Emergency Management Coordinator.

**Background**

In accordance with Council's statutory obligations, a review of the Dorset Municipal Emergency Management Plan was commenced in early 2021 and a revised plan adopted at the 17 May 2021 Council Meeting. The Plan was subsequently approved by the State Emergency Management Controller, Commissioner Darren Hine in June 2021.

At the 19 July 2021 Council Meeting, Council resolved to appoint the former General Manager, Tim Watson and Environmental Health Officer, Robert Masterman to the roles of Municipal Coordinator and Deputy Coordinator respectively. The nominations were accepted by the Minister for Police, Fire and Emergency Management on 17 August 2021 with nominated persons appointed to their respective roles for a period of three years, expiring on 16 August 2024.

**Planning, Environment & Statutory Requirements**

*Emergency Management Act 2006.*

**Officer's Comments**

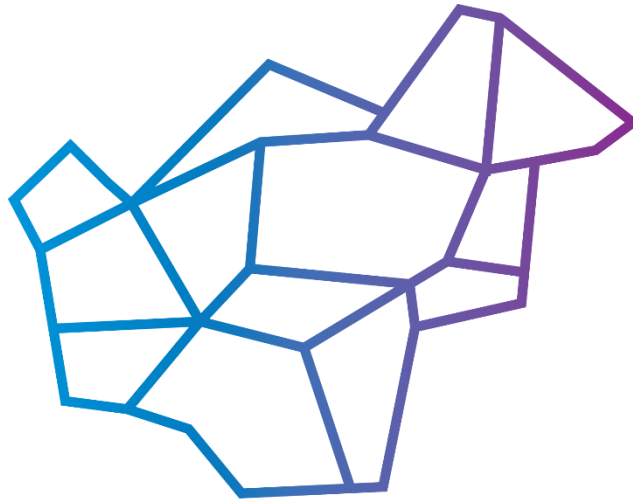
The *Emergency Management Act 2006* requires the Minister to appoint a Municipal Emergency Management Coordinator and Deputy Coordinator for each municipal area. The appointments are made by the Minister based upon a nomination adopted by each respective Council. The General Manager does not have the delegated authority to make the nomination on behalf of Dorset Council, therefore the nomination must be via a resolution of Council.

Due to the appointment of a new General Manager in December 2022, a new nomination is required to fill the Municipal Coordinator role. It is recommended that the General Manager, John Marik be appointed the Dorset Municipal Emergency Management Coordinator. Council's Environmental Health Officer, Robert Masterman will continue as the Deputy Coordinator, as appointed by Council, until the three year term expires in August 2024.

**Recommendation**

**That Council appoint John Marik as the Dorset Municipal Emergency Management Coordinator for a term of 3 years.**

**Time Meeting Closed:**



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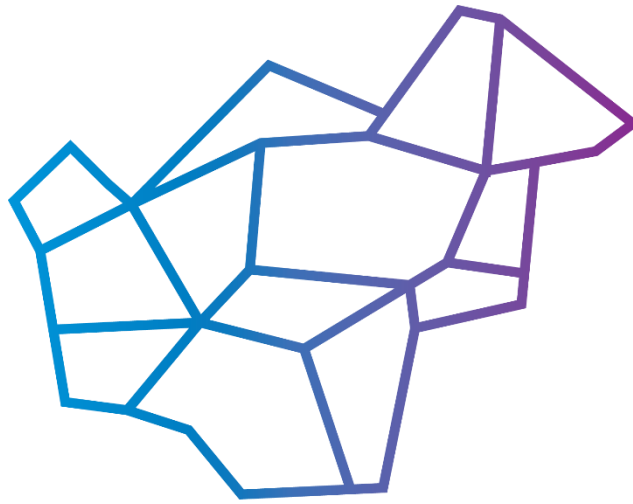
# Ordinary Council Meeting

## Agenda Attachments

24 April 2023

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**UNCONFIRMED**  
**Minutes**

**Council Meeting – Derby Hall**

**20 March 2023**

*it's in the making*

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## Council Meeting Minutes 20 March 2023

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**Meeting Opened:** 6:00 pm

**Present:** Councillors Greg Howard (Mayor), Dale Jessup (Deputy Mayor), Beth Donoghue, Edwina Powell, Kahlia Simmons, Mervyn Chilcott, Jerrod Nichols, Anna Coxen

General Manager: John Marik, Assistant General Manager/Director – Community & Development: Rohan Willis, Finance Manager: Allison Saunders

**Apologies:** Cr Leonie Stein

**Item 30/23** Confirmation of Ordinary Council Meeting Minutes – 20 February 2023  
Ref: DOC/23/1794

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*The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 20 February 2023 finds them to be a true record and recommends that they be taken as read and signed as a correct record.*

### DECISION

MOVED: Cr Chilcott | SECONDED: Cr Simmons

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 20 February 2023 having been circulated to all Councillors, be confirmed as a true record.

CARRIED UNANIMOUSLY

**Item 31/23** Confirmation of Agenda

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### DECISION

MOVED: Cr Nichols | SECONDED: Cr Powell

That Council confirm the Agenda and order of business for the 20 March 2023 Council Meeting.

CARRIED UNANIMOUSLY

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**Item 32/23 Declaration of an Interest of a Councillor or Close Associate**

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In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

**INTEREST DECLARED**

Cr Coxen      Item 41 (*advised immaterial*)

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**Item 33/23 Management Team Briefing Report**

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The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

**DECISION**

**MOVED:** Cr Jessup | **SECONDED:** Cr Donoghue

That the Management Team Briefing Report be received and noted.

**CARRIED UNANIMOUSLY**

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**Item 34/23 Council Workshops Held Since Last Council Meeting**

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28 February | Special Briefing Workshop

7 March | Briefing Workshop

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**Item 35/23 Councillor Applications for Leave of Absence**

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Nil

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**Item 36/23 Public Question Time**

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The following question was **taken on notice** from a member of the public at the 20 February Council Meeting:

**Lin Simpson, Pioneer**

*Is the road that goes up around to the water lakes a private or public road?*

**Response from General Manager, John Marik:**

All access roads around the Pioneer lakes are the responsibility of the Department of Natural Resources and Environment Tasmania (Crown Land), excluding Racecourse Road, which is Council owned and maintained.

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The following questions were received without notice from members of the public:

## Terry Smith, Derby

*I have two questions in relation to the Cascade Dam Road. Most long term Derby locals would remember the Cascade Dam Road of just a few years ago, as a little travelled, peaceful country lane with almost no traffic and with the gravel and asphalt sections mostly maintenance free for many decades. Over the last seven or so years, my wife and I and others have observed and endured the abysmal and sad destruction and deterioration of the Council section of the road from the unregulated, the unruly, the disorganised, and the disproportional high numbers of vehicles that traverse and yo-yo their way up and down our property access road as part of their entertainment and adventure package. We have watched Council's knee jerk responses, the catchups and the band aid solutions to a problem of the Council's own creation in the destruction of the once almost costless municipal asset. With the announced and recent mid last winter supposed \$400,000 roadworks spend up, the road is now still just as nerve racking and dangerous to drive at times, but now much faster, much more loose and rockier, much more slippery, with much much more dust to deal with while to traveling on it. There is I believe, a further proposed \$400,000 from the State Government to be spent on the road as yet.*

1. *Does Council have any estimate of the amount of Council work hours and public money it is prepared to throw at this ever problematic road safety exempt white elephant of a Council road?*

### QUESTION TAKEN ON NOTICE

*Without me referencing any feel good quotes from the Dorset Council's Policy 18 - Customer Service Charter*

2. *Does this Council see a time when it's 'duty of care in road safety matters toward visitors, residents and ratepayers using the Cascade Dam Road will replace it's seemingly, long running attitude of 'turning a blind eye' to the chaos, having an 'out of sight out of mind' attitude to the ridiculous situation, and with a 'duty of don't care' attitude toward us residents in particular?*
3. *Does this Council see a time when the nonsense will be ceased and our Council access road to our homes will operate under normal road and traffic laws and be deemed as safe as other Council property access roads that other Dorset residents have the pleasurable and safe use of?*

### Response from Mayor Greg Howard:

That's an opinion that you hold Terry. It will be an ongoing issue with \$400,000 spent to date and assuming that the State Government contribute their \$400,000 that will be available. It will get a yearly allocation for maintenance and improvements the same as a lot of other roads in the municipality.

*What about the legalities of ordinary road use sir? They don't apply up there.*

### Response from Mayor Greg Howard:

I am pretty confident that Council are covering the legal liability.

## Lin Simpson, Pioneer\*\*

The question I asked at last month's meeting was misheard – it should state that who owns the road up to the water tank at Pioneer – can this please be reviewed and answered?

### Response from Mayor Greg Howard:

Yes, Officers will investigate and respond accordingly.\*\*

*\*\*The Executive Assistant apologised to Ms Simpson post the Council Meeting for mishearing her question from the Pioneer Council Meeting. Council Officers investigated the question asked and gave a response to her directly after the Council Meeting ceased.*

## Vincent Teichmann, Pioneer

*At the January Council Meeting, the Mayor Greg Howard said that it was my behaviour that stopped Council from giving me a letter of support and that unless my behaviour changed, I would not be receiving one. When asked about this at last month's Council Meeting, the Mayor stated that the reasons given by the former General Manager Tim Watson to me were the ones that are at issue. As only one of these reasons relates to my behaviour, specifically Tim's comments about my driving ability, this must be the behaviour you were referring to. Is that correct Mr Mayor?*

### **Response from Mayor Greg Howard:**

I don't remember what I said exactly, I would have to refer to the recording of the Meeting.

*Well only one of the reasons given by Tim Watson, if you recall the February Council Meeting, relates to my behaviour. The others relate to the size of the Cascade Dam Road and its ability to cope with additional traffic and the amount of shuttle operators in Derby and an oversupply. Under what legislative powers do you, or anyone else at Dorset Council, feel authorised to make determinations about my driving ability when this is, as far as I understand it, of the Police and the courts? There has been no censure against me by either of those bodies in regards to my driving abilities. Do you realise without legislative powers, Council would clearly be at risk of acting 'ultra vires' which is a legal term for acting beyond its powers and is this a good look for a Council that is already under investigation?*

### **Response from Mayor Greg Howard:**

We had numerous complaints which was part of the basis for the refusal to provide a support letter. Council do not make the final decision as you are well aware, that is made by Crown Land.

### **Further Response from General Manager John Marik:**

Putting the past aside, I've read the correspondence between yourself and the former General Manager and I have taken that into account so I have a bit of history. However, I have said this to you multiple times, I am trying to give you due process, give you procedural fairness by looking at it from all angles. The final discussion that I wanted to have was with Parks, which I have had. So they are providing some information to me in regards to the number of operators, which is being provided to Council on a confidential basis so that I can make an assessment based on whether I believe that there is a saturation of the market. I can't comment on your driving abilities but I can certainly make comment on whether I believe there are too many operators. What you have to understand, and what Parks have told me, is that they are the authority that legislate the numbers, make complaints in regards to unlicensed drivers, etc. Whether I, on behalf of Council give you a letter of recommendation, doesn't preclude you from still getting a licence. Parks would prefer to have a letter of support, however they have given out licences to others who don't have a recommendation.

*Who has Council provided written letters of support for? The shuttle company I am working for has special CVS labels on his windshield which he tells me are a legal requirement for anyone to be accessing roads, and some shuttles in Derby such as Vertigo, UDA, nor any of the other operators that I am aware of are displaying these labels.*

### **Response from General Manager John Marik:**

Council have two letters of recommendation that have been located, however I can't provide those names to you due to confidentiality and privacy as advised by Parks and Wildlife. In regards to the CVS labels, if you have complaints about operators/drivers that is for Parks to handle, it's not Council's authority.

**Terry Smith, Derby**

*I ask two questions in relation to the corporate credit cards. In light of the fact that the limits and limitations imposed for the use of corporate credit cards can be, and are known to be routinely fudged in the submitting and the processing of extra extracurricular and questionable expenses, I ask*

1. *Can we, the public, be reassured by this administration that there will be appropriate and responsible accounting for public monies expended with the privileged use of this corporations credit cards?*

**Response from Mayor Greg Howard:**

Yes.

2. *If there is deliberate and coercive manipulation of those limitations, will this newly formed Council accept the safeguarding of public monies seriously enough so as to take appropriate action against any perpetrator?*

**Response from Mayor Greg Howard:**

In the past credit card statements have been audited internally and externally and there has been no issues raised.

**Jo Ambrosi (property owner in Derby but reside on the mainland)**

*Is the waste management fee that was lumped on us in September still going ahead?*

**Response from Mayor Greg Howard:**

It will be reviewed along with all other fees and charges in our upcoming budget process.

*Is it going ahead this year as I was told by the former General Manager that it didn't have to be paid until May to see how the Bookeasy system, etc. was going, of which I am not on due to a number of reasons, but I haven't paid the charge due to this?*

**Response from Mayor Greg Howard:**

Yes.

*In regards to waste management, I've noticed that Nigel's Plumbing comes and empties all the on-site waste management systems in the area. When I costed companies to empty waste from my septic tank, this company was 15% more expensive than the local company. Is Council getting a good rate from this contractor?*

## **QUESTION TAKEN ON NOTICE**

*Is anything being done about the effluent problem in the older bathrooms near the bike wash?*

**Response from Director, Community & Development, Rohan Willis:**

Council Officers are investigating a new design at that location, so looking at the design of the existing system and what can be done to improve the situation.

*This issue will be looked at prior to the new staff accommodation being undertaken in the same area?*

**Response from Director, Community & Development, Rohan Willis:**

That is assessed as part of the plumbing process for the application.

*In relation to upcoming Item 41 relating to the Blue Derby Transfer, I refer to Section 2 (a) in the MoU – Disclosure and Enforcement, it refers to Foundation employees, but further in the document it states that the Foundation is all volunteers. Can you clarify this please?*

**Response from Mayor Greg Howard:**

There will be sufficient workload involved in management of the trails, sponsorships, etc. which will require some paid employment.

*So who will hire those employees?*

**Response from Mayor Greg Howard:**

The Foundation Board.

*In relation to Section 4, it refers to the liaison with the General Manager's office, will you just delegate someone, is that correct?*

**Response from General Manager John Marik:**

That is me.

*In relation to the BD Operations Committee, the Board will decide the Committee, is that correct?*

**Response from General Manager John Marik:**

That is correct.

*So is the Project Officer a paid employee that the Board gets to pick?*

**Response from General Manager John Marik:**

The Project Officer will be an employee of the Foundation.

*The Foundation has a budget from the Council for a 3-month part time contract position to initiate fundraising works in the village, etc. That is the employee and Council will fund that (as outlined in Section 5)?*

**Response from General Manager John Marik:**

As stated in the MoU, Council will have to provide some funding for 2023/24.

*Can you clarify how long the funding will be for as listed in Section 5 the Draft MoU I received last week states a period of three years, however further on in the document it states 2024?*

**Response from General Manager John Marik:**

That clause you refer to has been changed from the draft copy you have to 2024.



*Is it the plan that the trail maintenance will go over to the Blue Derby Foundation completely?*

**Response from General Manager John Marik:**

Not at this stage.

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**Item 37/23                      Deputations**

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Nil

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**Item 38/23                      Councillor Question Time**

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The following questions were received without notice from Councillors:

**Councillor Anna Coxen:**

*In the audio of last meeting, Mayor Howard stated that in the risk calculation for the Derby trails fire probably wouldn't be picked up. I find this quite confusing. Although the probability is probably low for a fire, the consequence not just for human life but for infrastructure and the environment would be catastrophic on a risk matrix, which in my experience would warrant mitigation. Can we have a copy of this risk management plan please?*

**Response from Mayor Greg Howard:**

The fire management plan would be part of the agreement Council are trying to negotiate as part of the proposed Derby Concept Plan with Sustainable Timber Tasmania (STT) and Parks as Council don't have any of our own firefighting capacity. That fire-fighting capacity would be supplied by STT or by Parks. There is no doubt that there will be issues outlined about this.

*My question is what Council has done to mitigate risk. What have we done to ensure that in the event of a fire, that protocols are engaged to protect people and infrastructure?*

**Response from Director, Community & Development, Rohan Willis:**

There is an emergency management plan that has been prepared by Council in conjunction with the State Emergency Service and Tas Fire Service. There are a number of management steps outlined as part of that plan and I am more than happy to make that available to Councillors.

**Councillor Kahlia Simmons**

*In relation to public toilets in Victoria Street. Are there any planned in the future?*

**Response from Mayor Greg Howard:**

Council's issue is that we don't own any land in the street. Council have been liaising with property owners in the area to come to an agreement to potentially purchase/lease some land to construct toilets on, however, nothing has come to fruition to this point in time.

**Councillor Anna Coxen:**

*On page 8 of the minutes from last meeting, John Marik makes a statement that we need to make sure that we don't have so many shuttle bus operators that we make all businesses unviable. This statement was made in response to Mr Teichmann's question. What are the criteria and framework for determining whether a business operates with a letter of support?*

**Response from General Manager John Marik:**

That is part of the issue – there isn't any and that's what needs to be developed.

*In the MoU which is coming up for debate in Item 41 this evening, it talks about handing over the responsibility to create those policies and frameworks to the Foundation, which I personally feel is back to front. Council should have these policies and procedures established and then we hand them over, if that's what we do, to the Foundation and they can use these documents. Why are we handing over without establishing that policy first?*

**Response from General Manager John Marik:**

You can either have one General Manager and possibly 1-2 staff members coming up with policies that impact the whole town, or you have a skills based Board, and a body of volunteers behind that and an employee, that understand the product, that have a lot more knowledge than I have to come up with these documents and create a framework.

*How can we regulate how many buses a shuttle company has and does the letter of support have any parameters around how many buses they can have?*

**Response from General Manager John Marik:**

As explained earlier, that's Parks and no, there is no limit on buses required in the letter of support.

*What happens if a decision is made by the Foundation that is in conflict with the Dorset Council Strategic Plan?*

**Response from General Manager John Marik:**

Ultimately you have to have willingness and communication from both parties. Council are still the land manager, it is our product, and there is a possible veto there. It is written into the MoU especially where there is sponsorships that are in place, that assist Council where we have the ability to veto our working committee to ensure that those things stay in place.

**Further Response from Mayor Greg Howard:**

The Strategic Plan is not set in stone, it is a fluid document which can be reviewed whenever Council wants to.

**Councillor Beth Donoghue:**

*In relation to the Foundation Board, what assurance has Council got that there is a cross-section of Board members that fit with the skills and expertise of Clause 38?*

**Response from General Manager John Marik:**

I have had assurance from the Board, yes.

*Is there an assurance that it is not skewed towards perhaps just business owners, that there is a cross section of people with expertise as far as governance?*

**Response from General Manager John Marik:**

I believe there is governance experience on the Board.

**Councillor Anna Coxen:**

*In the MoU which is effectively a gentleman's agreement as it is not legally enforceable, what is the clause, which I haven't been able to find – and that's not saying it's not in there – that states that any money raised goes directly towards maintaining the trails?\**

*\*\*This question was taken on notice with an answer to be provided during Item 41 discussion.*

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**Item 39/23                      Notices of Motion by Councillors**

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Nil

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**Item 40/23                      Corporate Credit Card Policy No.17 Review**  
Reporting Officer: Finance Manager, Allison Saunders  
Ref: DOC/23/3077 | Reviewed Policy: DOC/23/2660

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**Purpose**

The purpose of this agenda item is to adopt the revised Corporate Credit Card Policy No. 17.

**Recommendation**

That Council adopt the attached revised Corporate Credit Card Policy No.17.

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**DECISION**

**MOVED: Cr Jessup | SECONDED: Cr Coxen**

**That Council adopt the attached revised Corporate Credit Card Policy No.17.**

**CARRIED UNANIMOUSLY**

*\*\*Councillor Coxen declared an interest in Item 41, however stated it was immaterial and did not leave the Meeting.*

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**Item 41/23                      Blue Derby Operations Transfer – Memorandum of Understanding**  
Reporting Officer: General Manager, John Marik  
Ref: DOC/23/3107 | MoU and Deed of Assignment: DOC/23/3186 | Constitution: DOC/20/1449

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**Purpose**

The purpose of this agenda item is for Council to endorse the attached Memorandum of Understanding and Deed of Assignment, formalising the transfer of Blue Derby operations from Council to the Blue Derby Foundation.

## Recommendation

That Council endorse the attached Memorandum of Understanding and Deed of Assignment, formalising the transfer of Blue Derby operations from Dorset Council to the Blue Derby Foundation.

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## DECISION

**MOVED:** Cr Nichols | **SECONDED:** Cr Chilcott

That Council endorse the attached Memorandum of Understanding and Deed of Assignment, formalising the transfer of Blue Derby operations from Dorset Council to the Blue Derby Foundation.

**Voting for the Motion:** Crs Howard, Jessup, Powell, Simmons, Chilcott, Nichols

**Voting Against the Motion:** Cr Coxen

**Abstained from Vote:** Cr Donoghue

**CARRIED**

**Time Meeting Closed:** 7:28pm

**Minutes Confirmed:** 24 April 2023

**Minute No:**

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**Mayor**

## DORSET COUNCIL – Planning Approvals

### March 2023

DEV-2023/7	Grand Designs Tasmania 39 Allan ST DERBY	Lodged 19/01/2023 Outbuilding with relaxation of boundary setback standards Value of Works - \$15,000	Determined APPD on 02/03/2023
DEV-2023/9	Mr S A Tomkins 19 Ringarooma RD SCOTTSDALE	Lodged 24/01/2023 Building Renovations and Additions with relaxation of boundary setback standards Value of Works - \$50,000	Determined APPD on 07/03/2023
DEV-2023/16	Mr J A Price 5 Alan Lade PL BRIDPORT	Lodged 08/02/2023 Change of Use (Visitor Accommodation)	Determined APPD on 07/03/2023
SUB-2023/1285	Michell Hodgetts Surveyors 29 Holmes CT BRIDPORT	Lodged 10/02/2023 Subdivision (1 Lot into 2 Lots) with relaxation of frontage width, services, and vegetation management standards	Determined APPD on 24/03/2023
DEV-2023/18	Mr D Turner 67 Main ST BRIDPORT	Lodged 14/02/2023 Kitchen Renovation with relaxation of gross floor area standards Value of Works - \$160,000	Determined APPD on 29/03/2023

DEV-2023/20	Perpetual Corporate Trust Limited 1691 Old Waterhouse RD WATERHOUSE	Lodged 15/02/2023 Farm Workers Dwelling (retrospective) with relaxation of boundary setback and access standards Value of Works - \$388,250	Determined APPD on 28/03/2023
SUB-2023/1286	Cohen & Associates Pty Ltd 27 Ada ST BRIDPORT	Lodged 13/02/2023 Subdivision (1 Lot into 3 Lots) with relaxation of lot design, services and road attenuation standards	Determined APPD on 28/03/2023
DEV-2023/28	Mr R D Harris 10 Mary ST SCOTTSDALE	Lodged 20/03/2023 Dwelling Renovation and Extension (Sunroom and Kitchen) Value of Works - \$100,000	Determined APPD on 21/03/2023
DEV-2023/29	Miss A Hall 120 Old School RD WEST SCOTTSDALE	Lodged 21/03/2023      Farm Shed Value of Works - \$75,000	Determined APPD on 21/03/2023

## DORSET COUNCIL – Building Approvals

March 2023

OTH-2023/2	Mr M G Hall 306 Pennells RD SCOTTSDALE	Lodged 10/01/2023 Value of Works - \$100,000	Dwelling Alterations & Additions Determined APPR on 29/03/2023
OTH-2023/6	Mr J J Walsh 329 Legerwood LANE LEGERWOOD	Lodged 19/01/2023 Value of Works - \$85,000	Dwelling Alterations & Additions Determined APPR on 06/03/2023
OTH-2023/14	Mr P McDougall Mrs L M McDougall 34574 Tasman HWY TONGANAH	Lodged 20/01/2023 Value of Works - \$180,000	3 x Visitor Accommodation Cabins Determined APPR on 29/03/2023
OTH-2023/18	Engineering Plus (Tas) Pty Ltd 29 Main ST DERBY	Lodged 02/02/2023 Value of Works - \$70,000	Hotel Additions & Alterations Determined APPR on 14/03/2023
OTH-2023/19	Mr D Mullins Mrs M Mullins 18 Spotswood DR SCOTTSDALE	Lodged 06/02/2023 Value of Works - \$210,000	New Dwelling Determined APPR on 09/03/2023
OTH-2023/20	The Shed Company Launceston 92 Petterwood RD TRENAH	Lodged 06/02/2023 Value of Works - \$185,000	Farm Sheds x 2 Determined APPR on 21/03/2023

OTH-2023/21	Mr T D Bowen Mrs S M Bowen Headquarters RD SOUTH SPRINGFIELD	Lodged 07/02/2023 Value of Works - \$350,000	New Dwelling Determined APPR on 21/03/2023
OTH-2023/23	Mrs A M Atkins Mr J P Atkins 79 Arthur ST SCOTTSDALE	Lodged 08/02/2023 Value of Works - \$380,000	New Dwelling & Garage Determined APPR on 30/03/2023
OTH-2023/28	Mr M Prime Port Hills RD BRIDPORT	Lodged 07/02/2023 Value of Works - \$35,000	New Shed Determined APPR on 09/03/2023
OTH-2023/26	Mr R F Charlton Hedley ST SCOTTSDALE	Lodged 17/02/2023 Value of Works - \$450,000	New Dwelling Determined APPR on 09/03/2023
OTH-2023/27	Mrs S L Forsyth 213 Forsyth Hill RD TALAWA	Lodged 17/02/2023 Value of Works - \$100,000	Dwelling Alterations & Additions Determined APPR on 30/03/2023
OTH-2023/31	Design to Live 18 Henry ST BRIDPORT	Lodged 27/02/2023 Value of Works - \$250,000	Boat Shed, Rumpus Room & Alfresco Determined APPR on 09/03/2023
BLD-2023/34	Mr L J Rainbow 29 Morgan ESP TOMAHAWK	Lodged 07/03/2023 Value of Works - \$250,000	Dwelling Alterations & Additions Determined APPR on 14/03/2023



OTH-2023/45

I Want Energy

Lodged 30/03/2023

Solar Panel Installation

West Maurice RD RINGAROOMA

Value of Works - \$8,000

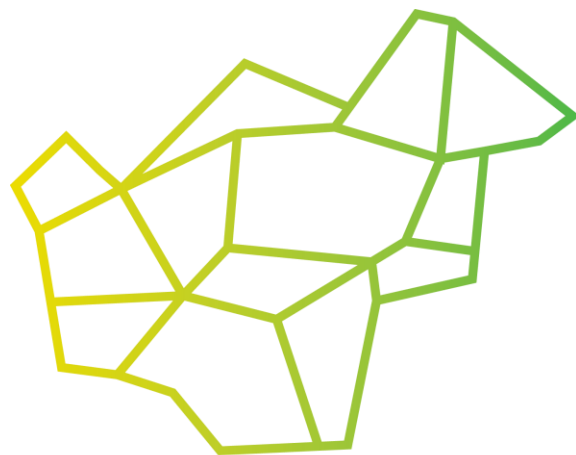
Determined APPR on 31/03/2023

## DORSET COUNCIL – Plumbing Approvals

March 2023

OTH-2023/2	Mr M G Hall 306 Pennells RD SCOTTSDALE	Lodged 10/01/2023 Value of Works - \$100,000	Dwelling Alterations & Additions Determined APPR on 29/03/2023
SP-2023/14	Mr P McDougall Mrs L M McDougall 34574 Tasman HWY TONGANAH	Lodged 21/01/2023 Value of Works - \$180,000	3 x Visitor Accommodation Cabins Determined APPR on 29/03/2023
OTH-2023/6	Mr J J Walsh 329 Legerwood LANE LEGERWOOD	Lodged 19/01/2023 Value of Works - \$85,000	Dwelling Alterations & Additions Determined APPR on 06/03/2023
SP-2023/21	Mr T D Bowen Mrs S M Bowen Headquarters RD SOUTH SPRINGFIELD	Lodged 07/02/2023 Value of Works - \$350,000	New Dwelling Determined APPR on 21/03/2023
SP-2023/23	Mrs A M Atkins Mr J P Atkins 79 Arthur ST SCOTTSDALE	Lodged 08/02/2023 Value of Works - \$380,000	New Dwelling & Garage Determined APPR on 30/03/2023
OTH-2023/19	Mr D Mullins Maxine Mullins 18 Spotswood DR SCOTTSDALE	Lodged 06/02/2023 Value of Works - \$210,000	New Dwelling Determined APPR on 09/03/2023

OTH-2023/26	Mr R F Charlton Hedley ST SCOTTSDALE	Lodged 17/02/2023 Value of Works - \$450,000	New Dwelling Determined APPR on 09/03/2023
OTH-2023/31	Design to Live 18 Henry ST BRIDPORT	Lodged 27/02/2023 Value of Works - \$250,000	Boat Shed, Rumpus Room & Alfresco Determined APPR on 09/03/2023
OTH-2023/34	Mr L J Rainbow 29 Morgan ESP TOMAHAWK	Lodged 07/03/2023 Value of Works - \$250,000	Dwelling Alterations & Additions Determined APPR on 14/03/2023



*dorset*  
C O U N C I L

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2022/23

Annual Plan

March Quarter Update

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Ref: DOC/23/4352

*it's in the making*

## Introduction

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Councils are required each financial year, under Section 71 of the *Local Government Act 1993*, to prepare an Annual Plan.

The Annual Plan outlines Council's high level actions for the year and is directly linked to Department Plans that identify tasks associated with meeting the Actions outlined in the Annual Plan and strategies identified in the Strategic Plan.

The Annual Plan Quarterly Update provides Council and the community with an update on progress with the Annual Plan. Where tasks have been identified for a quarter, a status of Achieved, In Progress or Not Achieved are assigned.

As at 31 March 2023, the following results were achieved:

	September Quarter	December Quarter	March Quarter
Achieved	3	6	3
In Progress	-	3	1
Not Achieved	-	-	-
Compliance Score	100%	100%	100%
Deferred	1	2	3

## Priority Action Plan

The following pages of the Annual Plan provide details on additional goals, outcomes and objectives that the Council is seeking to undertake and complete as priority activities in addition to its annual business.

No.	Activity	30 September	31 December	31 March	30 June	Responsibility
1	Dorset Strategic Plan			Commence process to adopt a new 10-year plan <b>ACHIEVED</b>		General Manager and Director - Corporate Services
<b>NOTE:</b> The draft Strategic Plan 2023-2032 was discussed at the February and March 2023 Briefing Workshops with Councillors, with a draft version available for public comment from 18 March to 15 May 2023.						
2	Waste Management		Planning for State Government Container Refund Scheme <b>IN PROGRESS</b>		Green Waste Strategy	Director - Corporate Services
<b>NOTE:</b> The Container Refund Scheme (CRS) Bill 2021 passed the House of Assembly on 10 November 2021, and passed the Legislative Council un-amended on 10 March 2022. In late 2022 the State Government went to market via an expression of interest (EOI) for a CRS administrator. The actual scheme start date is unknown at present but likely in mid to late 2023. Council will work closely with the CRS administrators to maximize the scheme once the start date is known.						
3	Asset Management			Review and update Bridge Asset Management Plan <b>IN PROGRESS</b>		Director - Corporate Services
<b>NOTE:</b> AusSpan has assessed municipal bridges and reported back to Council. Council Officers are in the process of reviewing AusSpan's report.						
4	DerbyFEST Mountain Bike Festival				Hold the inaugural DerbyFEST MTB Festival <b>DEFERRED</b>	General Manager
<b>NOTE:</b> At the 20 March 2023 Council Meeting, Council endorsed a Memorandum of Understanding transferring various operational activities relating to the Blue Derby Mountain Bike Trails to the Blue Derby Foundation. This includes event management including DerbyFEST.						
<b>NOTE:</b> Deferred action within this activity at the 17 October 2022 Council Meeting, with the action to be included in the 2023/24 Plan.						

No.	Activity	30 September	31 December	31 March	30 June	Responsibility
5	Council's Enterprise System			Integration and upgrade of internal software systems <b>DEFERRED</b>		Director – Corporate Services
<b>NOTE:</b> Prior to the integration of Council's document management system CM10, and Council's enterprise IT system Authority, further work is required in regards to Council's processes, procedures and the corresponding templates to maximise the benefits of integrating the two systems. The integration of the two systems will be completed during 2023/24.						
6	Statewide Planning Scheme		Finalise Local Provisions Schedule and commence operation of the Tasmanian Planning Scheme <b>ACHIEVED</b>			Director – Community and Development
<b>NOTE:</b> Operation of the Local Provisions Schedule and State Planning Provisions in effect from Tuesday 13 December 2022.						
7	Local Government Elections	Prepare & Update General Manager's Roll <b>ACHIEVED</b>	Commence induction of new Elected Members <b>ACHIEVED</b>			General Manager and Director - Corporate Services
<b>NOTE:</b> Those listed on the General Manager's Roll were sent correspondence to check details and validity to be on the roll and was finalised and submitted to the Tasmanian Electoral Commission at close of enrolment on 8 September 2022.						
<b>NOTE:</b> Induction of new elected members commenced 1 November 2022 after the Certificate of Election was received from the Tasmanian Electoral Commission.						
8	Scottsdale Urban Residential Growth Strategy	Complete draft strategy <b>DEFERRED</b>	Finalise strategy <b>DEFERRED</b>	Initiate scheme amendments <b>DEFERRED</b>	Complete draft strategy	Director – Community and Development
<b>NOTE:</b> Deferred actions within this activity at the 19 September 2022 Council Meeting, with the draft strategy to be completed by 30 June and other activities included, as appropriate, in the 2023/24 Plan.						
9	Austins Road Development				Preparation of Master Plan and Stage 1 Subdivision plan <b>DEFERRED</b>	General Manager
<b>NOTE:</b> Deferred action within this activity at the 19 September 2022 Council Meeting to be included, as appropriate, in the 2023/24 Plan.						

No.	Activity	30 September	31 December	31 March	30 June	Responsibility
10	Derby Urban Residential Growth Strategy		Complete draft strategy <b>DEFERRED</b>	Finalise strategy <b>DEFERRED</b>	Complete draft strategy	General Manager and Director – Community and Development
NOTE: Deferred actions within this activity at the 19 September 2022 Council Meeting, with the draft strategy to be completed by 30 June and other activities included, as appropriate, in the 2023/24 Plan.						
11	Municipal Logo Policy (No. 1)	Review Policy <b>ACHIEVED</b>				General Manager
NOTE: The Policy was reviewed and adopted by Council at the 15 August 2022 Council Meeting.						
12	Payment of Councillors Expenses and Provision of Facilities (No. 2)				Review Policy	General Manager and Director - Corporate Services
13	Corporate Credit Card Policy (No. 17)			Review Policy <b>ACHIEVED</b>		Director - Corporate Services
NOTE: The Policy was reviewed and adopted by Council at its 20 March 2023 Council Meeting.						
14	Customer Service Charter (No. 18)				Review Policy	General Manager and Director - Corporate Services
15	Public Liability Insurance for Community Groups Policy (No. 20)		Review Policy <b>ACHIEVED</b>			Director - Corporate Services
NOTE: Policy reviewed and adopted by Council at its 19 December 2022 Council Meeting.						
16	Disability Access Policy (No. 35)	Review Policy <b>ACHIEVED</b>				Director – Community and Development
NOTE: The Policy was reviewed and adopted by Council at the 19 September 2022 Council Meeting.						
17	Personal Information Protection Policy (No. 36)				Review Policy	Director - Corporate Services
18	New Business & Investment Assistance Policy (No. 49)		Review Policy <b>IN PROGRESS</b>			General Manager & Director – Community and Development
NOTE: The policy was reviewed in the December quarter, however finalisation of the policy will take place upon Council review of Annual Plan Activity 1 Council Strategic Plan.						



No.	Activity	30 September	31 December	31 March	30 June	Responsibility
19	Gifts and Benefits Policy (No. 50) and Guidelines		Review Policy <b>ACHIEVED</b>			Director - Corporate Services
NOTE: Policy reviewed and adopted by Council at its 19 December 2022 Council Meeting.						
20	Related Party Disclosures Policy (No. 52)		Review Policy <b>ACHIEVED</b>			Director - Corporate Services
NOTE: Policy reviewed and adopted by Council at its 19 December 2022 Council Meeting.						
21	Blue Derby Operation Transfer Delegation Committee		Update to Council <b>IN PROGRESS</b>	Update to Council <b>ACHIEVED</b>	Update to Council	General Manager
<b>NOTE:</b> The Memorandum of Understanding was endorsed by Council at the 20 March 2023 Council Meeting.						
NOTE: The Committee met on 13 December 2022 for initial discussions. This was followed by a meeting between Council General Manager, John Marik and the Blue Derby Foundation Chair, Chris Cafe, on 20 December 2022 to agree on a draft memorandum of understanding (MOU) to transfer Blue Derby income streams from Council to the Blue Derby Foundation as part of the first stage. The draft MOU is yet to be presented to Council or the Blue Derby Foundation board.						
22	October 2022 Flood Event		Update to Council <b>ACHIEVED</b>	Update to Council <b>ACHIEVED</b>	Update to Council	General Manager
<b>NOTE:</b> Council have been updated in Council Briefing Workshop and written communications during the March quarter.						
NOTE: Full reports were tabled at the 21 November 2022 and 19 December 2022 Council meetings.						

## **APPROVED VARIATIONS TO THE 2022/23 ANNUAL PLAN**

### Item 149/22 – 19 September 2022 Council Meeting

*That Council defers Activity No. 8 (Scottsdale Urban Residential Growth Strategy), Activity No. 9 (Austins Road Development) and Activity No. 10 (Derby Urban Residential Growth Strategy) of the Priority Action Plan provided within Council's 2022/23 Annual Plan as follows:*

- 1. Complete drafts of both the Scottsdale Urban Residential Growth Strategy and the Derby Urban Residential Growth Strategy by no later than the end of the June 2023 quarter (30 June 2023); and*
- 2. Include all other items for each of these activities for completion, as appropriate, under Council's 2023/24 Annual Plan.*

### Item 167/22 – 17 October 2022 Council Meeting

*That Council defers Activity No.4 (Hold the inaugural DerbyFEST MTB Festival) and include the activity within Council's 2023/24 Annual Plan.*

### Item 222/22 – 19 December 2022 Council Meeting

*That Council adopt the attached revised 2022/23 Annual Plan with the following variations:*

- Activity 2 has the addition of a Green Waste Strategy to be delivered in the 30 June 2023 quarter.*
- Activity 21 – Blue Derby Operation Transfer Delegation Committee is a new item proposed for inclusion in the 2022/23 Annual Plan.*
- Activity 22 – October 2022 Flood Event is a new item proposed for inclusion in the 2022/23 Annual Plan.*